



Department of Earth and Environmental Sciences

NOTICE OF SELECTION FOR THE “PLUS MASTER’S DEGREES” PROJECT DEGREE COURSE: Agri-food Sustainability

MD GROUP OF STUDENTS A.Y. 2023/2024

ACADEMIC YEAR OF IN-COMPANY EXPERIENCE
2024/2025 (SECOND HALF OF THE ACADEMIC YEAR)

Article 1 - Selection

Within the framework of the “Plus Master’s Degree” (after this referred to as “+MD”) project promoted by the University of Pavia in agreement with the companies involved, a selection procedure (hereinafter also referred to as “notice” or “announcement”) is hereby announced to identify students interested in gaining work experience in a company to integrate the skills gained during their studies.

This experience will be carried out over a maximum period of 12 months.

This notice is reserved for students enrolled in the master’s degree course in: Agri-food Sustainability
Enquiries concerning the aims of each Project and participation terms may be submitted to the Degree Course Teacher acting as the contact person for the +MD Project as shown below:

Professor Stefano Protti

Contact person for the +MD Project of the master’s degree course in Agri-food Sustainability

Email stefano.protti@unipv.it

Phone 3389201853, 0382987314

Internship projects submitted by partner companies are published on the following webpage:
<https://agrifood.cdl.unipv.it/en/study/lm-project>

Article 2 - Eligibility

Group of students of the 2023/2024 academic year for master’s degree course in Agri-food Sustainability of the University of Pavia shall be eligible for this selection.

Article 3 - Selection eligibility procedures

To participate in the selection process, each candidate must apply via the online procedure by accessing the “COR projects” application at <https://progettikor.unipv.it/>

They must log in using their University credentials (Tax ID and Password in capital letters), select *Orientamento al Lavoro* (career guidance), identify their degree course for the +MD 2023 project announcements, select the companies they are interested in, attach their resume (pdf format) and confirm their application.

Students should state their preferences for no more than 3 projects proposed by the companies.

Students can apply for the project **until h 23.59 on October 9 2024**.

Once the online application has been completed, students will receive a confirmation email at the email address that appears on the screen upon completion of the procedure (to be kept as proof of application).

The personal data submitted by candidates with their applications to participate in the selection procedure are collected by the University of Pavia, Data Controller, in compliance with the conditions of lawfulness (Article 6(1) Regulation EU 2016/679) and will be processed by individuals duly authorised by the Data Controller in relation to their functions and competences for the purposes of managing the selection procedure. For the same purposes, such data may be disclosed to project partner companies. To exercise their rights to their personal data under the applicable legislation, students should reach out to the Data Controller. Full disclosure on the processing of personal data is available at <http://privacy.unipv.it/>

Article 4 - Participants’ selection procedure

A selection committee will be appointed and ratified on the first Department Board useful for the selection, after the call deadline. The selection committee will be composed of the teachers responsible for each project presented, except in cases of incompatibilities, following which, a teacher from the same sector or a similar sector will be appointed.

The selection may be conducted if at least three Committee members are in attendance.

The President of the Committee is the teacher acting as contact person for the +MD project master’s degree course. The teacher members of the Committee will independently assign the role of secretary to a teacher of sitting on the Committee.

The Committee shall, in compliance with the selection criteria set out below, assess the applications and identify a list of candidates who will be called for an interview in the presence of the partner companies that have submitted internship proposals. The Committee will obtain non-binding advice from the company referees for the selection of candidates.

The list of candidates called for interview with the Committee shall be published on the web pages of the department/degree course together with the method of participation and place (if applicable), date and time of the interview.

The interviews shall be held in the period 15-30 October and may also take place remotely.

Students called for interview shall also be notified by email.

Publication on the website, together with communication by email, shall be deemed as University of Pavia's compliance with the requirements of notification to candidates, who must therefore check the times and place where interviews will be held by checking the above-mentioned website and University's email box on a regular basis.

The degree course Teachers' Committee shall proceed with the selection of students and the company/student matching on the basis of company indications and taking into account the preferences expressed by the students.

Article 5 - Internship proposals of partner companies

Below are the proposals submitted by companies for the internship experience reserved for students of the Agri-food Sustainability degree course 2024-2025:

FLANAT Research Italia Srl

ECO Srl

Coldiretti

Innovatech Srl

Gaifami/Marsilea

SATA Srl:

Terre di Lomellina

The content of the proposals, complete with the activities, can be viewed on the following webpage <https://agrifood.cdl.unipv.it/en/study/lm-project>

Article 6 - Selection criteria

The selection is based on qualifications and interviews.

The Committee will award a score of **up to a maximum of 10 points** in respect of the **assessment of merit and qualifications**, taking into account the average mark and the number of credits (ECTS) obtained. The Teachers' Committee shall verify the number of credits and average grade of each of the candidates at the closing of the announcement of selection, relying on the University's student career management databases. Students are not required to self-certify these data.

Those who are admitted to the selection **will be granted an interview**. At the Committee's discretion, a group of candidates may be called for an interview, based on the score resulting from the assessment of merit and qualifications. The Committee shall reserve the right to set a minimum score threshold for admission to the interview.

Further in-depth interviews may be required by/at the company.

Individual interviews – to which a score of **up to 30 points may be awarded** – are aimed at establishing the students' motivation and expectations, training and fitness for carrying out the tasks set out in the internship projects submitted by the partner companies.

Article 7 - Publication of the ranking list

The ranking list of candidates selected by the Teachers' Committee will be published on the Official Notice Board and on the department/course website within November 11. The ranking list will also show the matching of the student with the company/internship project for the winners.

The Teachers' Committee may reserve the right not to award all projects submitted by companies.

Article 8 - Project acceptance method

Applicants assigned to each project shall be required to signify their acceptance of the project by November 20th by sending the Project Acceptance Form via email.

Failure to submit the acceptance form shall result in the applicant's disqualification.

In the event of withdrawal of a selected candidate, successful candidates will be contacted according to the assignment list identified by the Committee as under Article 7 above.

Art. 9 - Internship characteristics

According to the terms and aims of the +MD project as defined in the agreement between the University and the Company, the in-company experience of each selected student will be delivered through the curricular traineeship scheme.

The University of Pavia, in its capacity as promoter, shall insure the trainees against accidents at work with INAIL [Italian national institute for insurance against accidents at work], as well as with appropriate insurance companies for third party liability and accident insurance.

With regard to internship activities, each company will pay directly the trainees an amount of at least € 500.00 gross per month as a flat-rate expense reimbursement. The amount stated for each internship is shown in each partner company's internship proposal, including any other benefits provided by the company.

The internship does not in any way qualify as an employment relationship.

Art. 10 - Duration of internship

In accordance with the provisions of Article 1, internship activities will be conducted based on a starting date from the first three months of 2025, for a maximum duration of 12 months.

The starting date of the internship shall be agreed directly by each company with the selected candidate and the relevant university tutor and shall be reflected in the training project.

Article 11 - Possible change of enrolment for master's degree courses from full-time to part-time

A student who has been awarded an internship proposal shall be entitled to change his or her enrolment for the master's degree course from full-time to part-time, as governed by the *Regulations for part-time enrolment* issued by Rector's Decree No. 818/2013 of 15 May 2013 and amended by Rector's Decree No. 1166/2016 of 7 July 2016. Any such change must be submitted at the same time as the study plan is defined a part of the plans indicated by each degree course.

Article 12 – Confidentiality

The level of confidentiality of company information of which the trainee and the university tutor will become aware is defined in the agreement entered into between the University of Pavia and each company and may also be further governed under specific confidentiality agreements that the company may cause the trainee and the university tutor to sign.

This principle also applies with regard to the content of the thesis prepared by the student, if it relates to topics concerning business activities and notions acquired during the internship.

Article 13 - Safety training

Pursuant to Article 2(1)(a) of Legislative Decree 81/08 "Consolidation Act on Health and Safety at Work", successful candidates must attend general safety training and specific training on the risks to which the trainees will be exposed within the host company. This training will be provided and delivered by the host company.

THE DIRECTOR OF THE DEPARTMENT: Prof. Graziano Rossi (signed electronically)

THE +MD PROJECT LIAISON TEACHER: Prof. Stefano Protti (signed electronically)